**BGSA Meeting Agenda – May 6th, 2019. 5 pm, BST 1495**

1. Graduate Studies Office Report
   1. Nothing to report
2. VP of Records Report (Becca)
   1. April Minutes- no changes, passed
3. President’s Report (Shelby)
   1. Unionization vote results contested, time to investigate
   2. Grad Council Mtg
      1. Asked for ideas for summer seminar series speakers
      2. Thesis committee speaking to student without advisor present may be implemented
      3. Asked program directors to not scheduled class during BGSA symposium
   3. Mentoring/buddy program for incoming first years?
      1. Shelby, Corrinne, and Angela will look into implementing this
   4. Summer Student Panels
      1. 12-20 summer students underrepresented minorities in science
      2. Wed July 1 8-10 am breakfast, want 3-5 students attend the breakfast – if you are interested email Shelby
   5. Hillman academy
      1. Wed morning in July, have students come briefly discuss their career and answer questions from students about grad school
         1. Will be July 24 from 4-5pm
         2. If you are interested, email Shelby
      2. ~ 12 students from high school are going to be mentored for 2 years by professors and volunteer grad students
      3. Need 1-2 people to volunteer to help these professors organize some events for these students throughout the years
         1. If you are interested email Shelby
4. VP of Finance Report (Azia)
   1. Account balances
   2. Prepare proposed budget to be discussed in June
5. Chair of Finance Committee (Meghan)
   1. May’s winners- Song My and Adolfo Frias J
6. VP of University Relations Report (Sam)
   1. GPSG events – none currently
   2. Do not meet throughout the summer
7. 2019 Symposium (Oyin, Song-My)
   1. October 2 with Dr. Diane Jorkaski
   2. Committees meeting report
8. VP of Communications Report (Ryan)
   1. Newsletter out in June/July
   2. Denise sending out spotlight student applications – nominate someone you know for being a great student!
   3. Need people to write up synopses for past events
   4. **Program reps keep a lookout for an email from Ryan about asking all people in your program for paper publications since the last newsletter**
9. VP of Programming Report (Mondraya and Nicole)
   1. Past Events
      1. Mars Area Elementary School Science – April 4th
      2. Kiln-n-Time – April 13th
         1. 18 people came, scheduling two dates to go back to paint
   2. Upcoming events
      1. Spring Semi-Formal – May 8th at KingFly Spirits (Shelby and Azia)
         1. 50 tickets sold
         2. Will change name to Spring Social in the future to make sure students aren’t confused about having to dress up for the event
      2. Professional
         1. Career Seminar Series – June and July – potential speakers?
            1. Wendy Mars: Julie Kramer (Technology Commercialization at Pitt) and Katy Wack (VP of Development at Western Oncolytics, Inc.)
            2. Robert Binder: Cherie Butts (Associate Medical Director at Biogen); strong interest in mentoring
            3. Becca K: CEO of Biotech Company (no PhD, but BSc in Mol Bio and law school) or Zariel Johnson, PhD, works for UPMC enterprises
            4. Corrinne suggestion of Policy Director from DC area
            5. Was recommended to also do dinner with these speakers, if possible

Dinner for 5 at restaurant nearby

* + - * 1. Shelby will send out email with survey for who students are most interested in hearing about
      1. Loft Event – Sunday in June
         1. Reserve time when Loft is normally closed, can shop with big discount and stylists available
         2. June 9th
  1. Future Events
     1. Professional
        1. Illustrator Intermediate Level Workshop?
        2. Professional headshots in fall
        3. Express clothing event (like the Loft one) in July?
     2. Social
        1. Orientation Picnic at Veterans Pavilion – Wed August 21
           1. Shelby will have information about needed volunteers and planning for food and activities at June mtg
        2. Board game get together?
        3. Social event for first years beginning of semester?

1. Outreach Committee (Mondraya)
   1. 5 volunteers for DNA extraction event with 7th graders; had fun even though experiment didn’t work well
   2. She is stepping down this summer to graduate
   3. Shelby will send out call for Co-VP of Programming position to hold office from June through end of September
   4. Mondraya is compiling list of contacts for outreach committee – will send out call for new person to take over position in June
2. New business
   1. Amend constitution to change when we do elections and when new officers start
      1. It was proposed that it makes more sense to hold elections in May, then have new officers take over their positions in July, to coincide with the start of the new fiscal year
      2. Then the new officers would have May and June to work with the outgoing officers to make it easier to learn how to do their position
      3. This would help lessen the heavy load of starting a new school year, planning the BGSA symposium, and learning their new positions
      4. The first year IBGP reps would still be elected in September and first years interested in being reps for other programs can still be elected in the Fall
         1. Its normal for us to elect first years after the main election anyway
   2. Amend constitution to have more than just the first year IBGP reps plan the end of semester happy hour social – have first years from PMI and other programs (if interested) also participate
3. Adjourn