**BGSA Meeting Agenda – October 7th, 2019. 5 pm, BST 1495**

1. Graduate Studies Office Report
   1. Buddy system is going well 😊
   2. 12-13 students attended mentored science writing info session- a few applicants (need to apply by Wed. 10/9/19)
   3. Science 2019 is coming up next week- all are encouraged to attend!
   4. Try to keep the grad studies office in the loop about BGSA proceedings (they can help with a lot of things).
      1. Meghan Mccord is “point person”
      2. Any emails that are usually sent to Denise (she is leaving ☹)- send to Joyce from now on
2. VP of Records Report (Corinne)
   1. September Minutes- no changes, minutes approved
3. President’s Report (Sam)
   1. Elections for 2019-2020 Results
      1. New Executive Board:
         1. President: R. Sam Herron
         2. VP of Records: Corinne Farrell
         3. VP of Finances: Haley Cartwright
         4. VP of University Relations: Meghan Mooring
         5. VP of Communications: Nicole Kaminski
         6. VP of Programming: Nicole Martucci
   2. Trying to get reps more involved- better attendance from programs
4. VP of Finance Report (Haley)
   1. Send budgets to Haley
   2. Symposium happy hour was great- increased number of tickets- under budget!
   3. Account balances- received funding from GPSG but is still pending.
      1. On track for all accounts
5. Chair of Finance Committee (Angela)
   1. October’s winners- Alejandro Munoz-Valencia and Michael C. Chiang
6. VP of University Relations Report (Meghan)
   1. SORC office has new business manager- contact Adam Clevenger
   2. SOM does not have therapist anymore, but he does have his own practice (Lee Wolfson)
   3. GPSG events
      1. October is mental health month. GPSG Mental Health Month Stress Down- October 11 from noon- 3pm at William Pitt Union Lower Lounge & Bigelow Patio/Lawn
      2. Meyers-Briggs assessment (Dec. 3-4 11am-1pm)- O’Hara Student Center
      3. GPSG Holiday Happy Hour- December 5 from 5-7pm at the O’Hara Student Center Dining Room
      4. Contact Meghan with any questions about GPSG events- send out monthly emails about GPSG events
7. Symposium 2018-2019 (Sam)
   1. Symposium 2019 Recap
   2. Great turnout
   3. Summary will be made for MGDB for next year’s symposium
      1. Short SOP write ups for committees- **due by the end of October**
      2. Date at University Club: October 28, 2020
      3. More coffee for next year!!
      4. Need chairs for morning/afternoon sessions and they need to have questions prepared for each presenter.
      5. Poster boards need to be set up better (no posters close to the windows/walls)
      6. Posters boards were sized for portrait, but maybe we will change to landscape?
8. VP of Communications Report (Nicole K.)
   1. Update Website
      1. Did Ryan buy Canva??
      2. Board members- send a picture to Nicole K for the website
   2. BGSApitt@gmail coming soon? – Nicole K will run
   3. SOM/departmental “quarter-zip” jackets/sweatshirts (preorders)? We will send out a vote to determine interest.
9. VP of Programming Report (Nicole M.)
   1. Past Events
      1. Board Game Night 9/12
   2. Upcoming events
      1. Professional
         1. PICC- Consulting case competition. Requested $200 for support of BGSA students (career development)
      2. Social
         1. Apple picking- Oct 19 at noon. Eventbrite tickets- between 10-30 people. Promote carpooling- Nicole will send out google form (get ticket reimbursed if driving?).
   3. Future Events
      1. Professional- Plan small PD events
         1. Ravi is interested in coming out to speak to BGSA-
            1. Recruitment event for his company? He wants a large room (BST lobby rooms- need to have backup rooms if lobby is not available)
            2. October 20th at 4-5pm?
         2. Headshot event
            1. Student affairs has been contacted, but we are looking at hiring outside (would need a photo permit). Look at hiring someone within BGSA (Jason?).
            2. Date- sooner the better
      2. Social
10. Outreach Committee (Keeley)
    1. Hillman Academy- high school student—grad student, help with basic science writing. Need 20 people (only have about 11 right now)- sign up ASAP!! Very small commitment, 1-2 pages at a time. **Sign up by October 14th**!! Do it for the children.
11. New business
    1. Vote on PMI Rep- Kevin Vergara, congrats!
    2. Vote on MBSB Rep- Nacef Guessaymi, congrats!
    3. Council- Sam will be emailing us ahead of time of next meeting with agenda
12. Vote on budgets  
    Budget for apple picking approved ($105)  
    Budget for PICC approved ($200)
13. Adjourn