**BGSA Meeting Agenda – February 4th, 2019. 5 pm, BST 1495**

1. Graduate Studies Office Report
	1. Nothing to report
	2. Email Joyce with any symposium questions
2. VP of Records Report (Becca)
	1. January Minutes – passed
3. President’s Report (Shelby)
	1. Grad Council Meeting (last Monday)
		1. Discussed thesis meeting set up
		2. Some programs make student leave so committee can talk about progress
		3. Brought up idea of making advisor leave so committee can talk to student about advisor
			* 1. If you feel strongly about any of these issues email Shelby with comments about how new rules could be implemented for thesis meetings with your committee to give students an outlet to properly discuss issues/concerns
		4. Career fair next year?
4. VP of Finance Report (Azia)
	1. Account balances
5. Chair of Finance Committee (Meghan)
	1. February’s winners – Becca Krischil and Sayali Onkar
		1. Need more people to sign up to be travel grant reviewers. Email Meghan if you would like to participate!
6. VP of University Relations Report (Sam)
	1. GPSG events
		1. Feb 15 spring semester happy hour
		2. Spring fling is happening – at the casino Fri March 29 or Sat March 30
		3. Leadership and service award for graduate students – nominate yourself, must have held a leadership position in recognized clubs by the University. More information being emailed out later when it becomes available.
		4. Advisory council- life sciences rep currently missing
7. 2019 Symposium (Oyin, Song-My)
	1. October 2 with Diane Jorkaski is in industry Seema Complexa, worked at Pfizer
		1. Ryan should create a save-the-date flyer
			1. Date and time of event
			2. Speaker name and short bio/info about her
			3. Have grad office send flyer to all programs
	2. Committees meeting – schedule for March
	3. Vote on budget (now or March) – wait until March
8. VP of Communications Report (Ryan)
	1. Emailing out adobe illustrator flyer soon
	2. Transferrable skills flyer also being emailed out
	3. Save the date flyer being made for 2019 symposium
	4. Contact Ryan with information regarding events as soon as it gets approved
9. VP of Programming Report (Mondraya and Nicole)
	1. Past Events
	2. Upcoming events
		1. Adobe Illustrator workshop February 27 at 12-2pm
			1. HSLS has laptops with illustrator that can be checked out to use
		2. Ski Trip – February 16 (39 tickets sold so far, cutoff is 60 people)
			1. One week left until tickets sales close
			2. There is a bus for transportation or you can drive on your own
		3. Transferable Skills – February 21 at 4pm
			1. Conference room 1495 BST
	3. Future Events
		1. Professional
			1. Mars Area Elementary School Science Fair – April, Christi Kolarcik clk39@pitt.edu
				1. Nicole M and Rachel Wills will be heading the planning for this, details to come once they contact her.
		2. Social
			1. Spring Semi-Formal – aim for early May date
				1. Location? 11th hour brewery, Grist house, Mansions on 5th
			2. Reserve Veterans Pavilion for Orientation Picnic – Wed August 21
			3. Pottery event Kiln n Time (Saturday in March)
10. Outreach Committee (Mondraya)
	1. Science teacher at North Side Catholic – 4 classrooms she wants demos to be done in 6th, 7th, 8th grade. Happening late February – more information to come when the teacher picks which day
	2. Judging science fair at the end of March – can still sign up
11. New business
	1. Vote on budgets
		1. Transferrable skills $805 – approved
		2. North side catholic science outreach $100 – approved
12. Adjourn