**BGSA Meeting Agenda – August 5th, 2019. 5 pm, BST 1495**

1. Graduate Studies Office Report
	1. Career Planning / Professional Development (Meghan)
		1. New career resources tab on SOM grad website
		2. Will plan to have a 3MT competition in March
			1. Aim to have this as our big profession development event in Spring Semester
		3. She is offering career coaching – meet with her one on one
			1. For now, email her to set up a meeting
			2. Eventually will set up appointment booking
2. VP of Records Report (Becca)
	1. July Minutes
		1. Passed
3. President’s Report (Shelby)
	1. Graduate and professional student orientation
		1. Resource fair Aug 20 3 – 4:30pm Alumni Hall (Meghan and I will attend)
		2. Welcome Picnic Aug 20 4:30 – 6pm Posvar Patio (need one or two more volunteers to attend; want to print off our newsletters and have a flyer about what we do to pass out)
	2. Mentoring forum Aug 6 5 – 6pm 801 Cathedral of Learning
	3. Elections for 2019-2020 – People expressed interest to run for the following positions:
		1. CBMP Rep – Corinne Farrell, Rachel Wills
		2. President – Sam Herron
		3. Records – Meghan Mooring
		4. Finance – Haley Cartwright
		5. Programming – Nicole Martucci
		6. Travel Award Committee Chair – Nicole Kaminski
		7. Pharm Rep – Nicole Kaminski
		8. CTS – Jason Colditz
		9. VP of Univ relations – Angela Hinchie
		10. Will send out email for more people to express interest in running
	4. End-of-Year Report
		1. Present at Grad Council Mtg Aug 26
		2. Becca – compile attendance info from Oct to Sept for 2016-17, 2017-18, and 2018-19
		3. Need about 10 people to write a 3-5 sentences about why you joined, why you still participate, and what you would like to see the BGSA accomplish over the next year
		4. Azia – need 2018-2019 expense report (how we spent our budget)
		5. Meghan – need list of travel grant winners (program, PI, and conference)
		6. Keeley – community outreach report (list and briefly describe the different events we had over the past year)
		7. E-Board members – send me picture and short bio (year, program, PI, research topic, BGSA involvement)
	5. Constitution Amendment for elections and budget making
4. VP of Finance Report (Azia)
	1. Account balances
	2. Edited budget for symposium based on SOM budget contribution
5. Chair of Finance Committee (Meghan)
	1. August’s winners
		1. Sayali Onkar
		2. Johnathan King
6. VP of University Relations Report (Sam)
	1. GPSG will have meeting on September
7. 2019 Symposium (Oyin, Song-My)
	1. Oral presentations will be selected by mid-Aug (make sure Stephen L Phillips winner is not one the selected)
		1. Try to have about 50% be basic science and about 50% more translational / clinical
		2. Try to have different programs represented
	2. Awards will be selected by mid-Aug
	3. Poster abstract submissions due by Aug 16 – all IBGP and PMI required to attend / present
	4. Workingon recruiting judges now; check with Shelby to help make sure program directors encourage faculty to volunteer
	5. Proposal to GPSG – Sam and Sony-My will coordinate submission at September meeting
8. VP of Communications Report (Ryan)
	1. Newsletter – sent out beginning of this month; apologizes for late compilation
	2. Send out ads for our career seminar series soon (first Greg then Katy’s)
9. VP of Programming Report (Nicole)
	1. Past Events
	2. Upcoming events
		1. Social
			1. Orientation picnic at Veterans Pavilion Wed Aug 21 (Shelby, Ryan, Halye, Corinne)
				1. Need to send out call for volunteers
		2. Professional
			1. Career Seminar Series
				1. Gregory Frank Director of Infectious Disease Policy at the Biotechnology Innovation Organization August 15 4-5 pm S100A
				2. Katy Wack VP of Development at Western Oncolytics, Inc. Aug 27 4-5 pm room S120
	3. Future Events
		1. Professional
		2. Social
			1. Board game night at Thirsty Scholar? Other place? Either Sept 12 or 19 (Thursday night is likely best); start at 6pm; will provide free appetizers and one drink ticket
				1. Nicole with be main coordinator
				2. Prepare budget and vote in September
10. Outreach Committee (Keeley)
	1. Carnegie Science Center event Feb 8, 2020 – more details to follow
11. New business
12. Adjourn